



Welcome to Central Tech

Offering Classes in: Drumright Sapulpa Bristow Hominy

When you arrive at one of our campuses or sites, you will find faculty and staff who are dedicated to helping you prepare for success in the workplace. Central Tech has served our district for over 35 years, focusing on educational excellence that is relevant to the current job market and community trends. As a member of this district, you have an abundance of resources and opportunities available to you through Central Tech.

Whether you want to improve your present skills or learn new ones, we are confident that our system of hands-on education will help you achieve your goals.

accomplishment

*We make a difference in your life,
so you can make a difference in others.*

www.ctechok.org

self-esteem

character

Michele Seiber

Ignoring her lifetime dream to work in the medical field, Michele worked her way through the ranks at a Tulsa grocery store from cashier to manager, raising her daughter as a single mother. With daughter raised, Michele enrolled in our Emergency Medical Technician program learning

- Medical terminology, coding and computerized medical invoicing
- Additional training to perform advanced life support
- Becoming one of the newest additions of an increasingly rare breed – an ambulance paramedic

With paramedic training paid for by Emergency Medical Services Authority, Michele is an EMT, happy to be in a career she loves, recently helping to deliver her first baby.

Photo Credit to John Amalucci, Courtesy of Emergency Medical Services Authority



SPECIAL NOTES

Central Tech reserves the right to cancel classes, to change instructors, to alter time schedules, and to make any other changes necessary to facilitate the instructional process for the district's adult students. All classes are subject to minimum enrollment requirements. Central Tech is not responsible for loss of or damage to any personal items left on campus.

Central Tech - in compliance with Title VI of the Civil Rights Act of 1964, Title VII and Title IX of the Educational Amendments of 1974, Section 504 of the Rehabilitation Act and the American Disabilities Act (ADA) - does not discriminate on the basis of race, color, religious creed, national origin, age, gender, or disability or veteran status in admissions, employment, financial aid, and educational services.

Enrollment Form

Drumright Campus

918.352.2551 ext. 260

3 CT Circle, Drumright, OK 74030

Fax: 918.352.7304

pattip@ctechok.org

Sapulpa Campus

918.227.0331

1720 S. Main, Sapulpa, OK 74066

Fax: 918.224.3190

michaelb@ctechok.org

Full payment of fees is due at the time of enrollment. Class space is not reserved without fee payment, a PO number, or sponsor authorization. Special testing fees for certifications are not included in the course fee. Books/supply costs are not included in the tuition cost. Course fees may be paid by cash, credit card or check. In some instances, a payment plan can be arranged.

Anyone age 16 or older may enroll in a short-term class on a first-come, first-served basis. Certain regulations may apply. Enrollment is taken by the Adult Career Development Staff Monday through Thursday from 8 a.m. - 9:30 p.m. and Friday from 8 a.m. - 4:30 p.m. To enroll, call:

Drumright, Bristow or Hominy 918.352.2551 ext 260
Sapulpa 918.227.0331

REFUND POLICY

The class fee is refundable in full if the class is cancelled by Central Tech. Student-requested tuition refunds for short-term classes are:

Before class begins or prior to 2nd class meeting	Full refund less \$10 processing fee
After 2nd class meeting	NO REFUND
Textbooks	NO REFUND

Course Name	Date	Tuition
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total:		\$ _____

Name: _____

Email: _____

Cell Phone: _____ Work Phone: _____

Address: _____ Home Phone: _____

City: _____ State: _____ Zip: _____

Method of Payment: Check (payable to Central Tech) _____ Master Card _____ Visa _____

Name on Card _____

Account # _____ Expiration Date: _____

Central Tech

3 CT Circle

Drumright, OK 74030

District #3

www.ctechok.org



Inspiration

Fall 2006

**Short Term Classes
Long Term Success**

**Central
Tech**

BUSINESS								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
New Defensive Driving for Realtors, CEU	10/14	10/14	6	Sat	9a-3p	\$49	Drumright	
* Introduction to Accounting	9/6	10/30	48	M/W	6-9p	\$129	Drumright	
* Introduction to Accounting	9/6	11/8	48	M/W	5:30-8p	\$129	Hominy	
* Introduction to Accounting	9/6	10/30	48	M/W	6-9p	\$129	Sapulpa	
* QuickBooks Pro	11/1	12/13	36	M/W	6-9p	\$109	Drumright	
* Quickbooks Pro	11/1	12/13	36	M/W	6-9p	\$109	Sapulpa	
Real Estate	8/29	10/19	48	T/Th	6-9p	\$175	Drumright	
New Resume Workshop	12/5	12/14	12	T/Th	6-9p	\$35	Sapulpa	
New Written Business Communications	8/22	9/14	24	T/Th	6-9p	\$65	Sapulpa	

CHILD DEVELOPMENT ASSOCIATE								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
Behavior & Guidance I	9/11	10/2	10	M	6:30-9p	\$20	Drumright	
Child Development I	10/9	10/30	10	M	6:30-9p	\$20	Drumright	
Child Development II	9/7	9/28	10	Th	6-8:30p	\$20	Sapulpa	
Daily Programs - Infants & Toddlers	10/3	10/24	10	T	6-8:30p	\$20	Sapulpa	
Health & Safety	11/6	11/27	10	M	6:30-9p	\$20	Drumright	
Health & Safety	9/5	9/26	10	T	6-8:30p	\$20	Sapulpa	
Introduction to Nutrition	10/5	10/26	10	Th	6-8:30p	\$20	Sapulpa	
Online ELCCT	OPEN		20	W	5-8p	\$20	Sapulpa	
Preparation for CDA	10/31	11/16	16	T/Th	6-8:30p	\$30	Sapulpa	

COMMUNICATIONS (Bring a friend for 1/2 off. This section only.)								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
Conversational Spanish	9/12	10/19	36	T/Th	6-9p	\$89	Sapulpa	
New Power of Words I (Short Stories & Poems)	9/26	10/19	24	T/Th	6-9p	\$66	Sapulpa	
New Power of Words II (Short Stories & Poems)	10/24	11/16	24	T/Th	6-9p	\$66	Sapulpa	
Sign Language	10/24	12/7	24	T/Th	6-8p	\$60	Sapulpa	

COMPUTER TECHNOLOGY								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
New Advanced Windows & Networking	11/1	12/13	36	M/W	6-9p	\$99	Drumright	
Beginning Computer	9/18	10/11	24	M/W	6-9p	\$79	Drumright	
Computer Fundamentals	8/28	10/9	36	M/W	6-9p	\$99	Sapulpa	
Digital Photography	10/5	11/2	18	Th	6-9p	\$49	Drumright	
Digital Photography	9/25	10/30	18	M	6-9p	\$49	Hominy	
Digital Photography	9/18	10/4	18	M/W	6-9p	\$49	Sapulpa	
Doing Business on eBay	9/12	9/21	12	T/Th	6-9p	\$45	Drumright	
Doing Business on eBay	10/3	10/12	12	T/Th	6-9p	\$45	Sapulpa	
Doing Business on eBay	10/4	10/25	12	W	6-9p	\$45	Hominy	
Doing Business on eBay	10/5	11/2	12	Th	6-9p	\$45	Bristow	
Excel 2003	8/21	10/9	48	M/W	6-9p	\$129	Sapulpa	
Excel 2003 for the Office	10/24	12/12	36	T/Th	6-9p	\$99	Drumright	
* IC3- Computer Literacy & Applications	9/19	12/19	75	T/Th	6-9p	\$225	Sapulpa	
New Internet Essentials	9/6	9/27	12	W	6-9p	\$45	Hominy	
New Internet Essentials	9/7	9/28	12	Th	6-9p	\$45	Bristow	
New Internet Essentials	10/17	10/26	12	T/Th	6-9p	\$45	Sapulpa	

COMPUTER TECHNOLOGY CON'T								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
Keyboarding	OPEN		24	OPEN		\$79	Drumright	
Keyboarding	OPEN		24	W	5-8p	\$79	Sapulpa	
New PC Maintenance & Solutions	9/6	10/30	48	M/W	6-9p	\$129	Drumright	
New PC Maintenance and Solutions	9/5	10/26	48	T/Th	6-9p	\$129	Sapulpa	
New PC Networking and Solutions	10/31	12/14	36	T/Th	6-9p	\$99	Sapulpa	
New Photography, Down & Dirty Digital	9/26	9/28	6	T/Th	6-9p	\$19	Sapulpa	
New Photography, Down & Dirty Digital	11/14	11/16	6	T/Th	6-9p	\$19	Sapulpa	
New Photosop	10/9	10/25	18	M/W	6-9p	\$49	Sapulpa	
New Protect Your Children on the Internet	9/26	9/26	3	T	6-9p	\$35	Sapulpa	
New Spyware Removal	9/19	9/19	3	T	6-9p	\$35	Sapulpa	
Word 2003	10/18	12/13	54	M/W	6-9p	\$145	Sapulpa	
Word 2003 for the Office	10/18	11/29	36	T/Th	6-9p	\$99	Drumright	

HEALTH INFORMATION STUDIES								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
* Anatomy and Physiology (Med Terms II)	10/10	12/14	60	T/Th	6-9p	\$149	Drumright	
* Anatomy & Physiology (Med Terms II)	10/3	12/14	60	T/Th	6-9p	\$119	Sapulpa	
CPT-4 Coding & Billing	10/23	12/6	40	M/W	6-9p	\$119	Sapulpa	
ICD-9 Coding	9/6	10/18	40	M/W	6-9p	\$119	Sapulpa	
* Medical Terminology	8/29	10/5	36	T/Th	6-9p	\$99	Drumright	
* Medical Terminology	8/22	9/28	36	T/Th	6-9p	\$99	Sapulpa	
Medical Transcription	9/11	11/15	60	M/W	6-9p	\$149	Drumright	
Medical Transcription	9/5	11/9	60	T/Th	6-9p	\$149	Sapulpa	
Spanish for Healthcare Providers	10/24	12/7	36	T/Th	6-9p	\$89	Sapulpa	

MEDICAL OCCUPATIONS								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
Certified Medication Aide	10/23	11/16	56	M-Th	6-9:30p	\$218	Sapulpa	
CNA Long Term Care/Home Health	8/22	10/17	112	M-Th	6-9:30p	\$205	Sapulpa	
CNA Long Term Care/Home Health	9/11	11/14	112	M/T/W	6-9p	\$205	Drumright	
CPR Healthcare Provider w/First Aid	9/12	9/14	12	T/W/T	5:30-9:30p	\$35	Sapulpa	
CPR Healthcare Provider w/First Aid	10/10	10/12	12	T/W/T	5:30-9:30p	\$35	Sapulpa	
CPR Healthcare Provider w/First Aid	11/14	11/16	12	T/W/T	5:30-9:30p	\$35	Sapulpa	
Emergency Medical Technician Basic	8/28	12/6	194	M/T/W	6-9:30p	\$430	Drumright	
Emergency Medical Technician Basic	8/28	11/28	194	M/T&Th	5:30-9:30p	\$430	Sapulpa	
EMT Refresher	12/4	12/14	24	M/T&Th	5:30-9:30p	\$65	Sapulpa	
First Responder	9/7	12/14	57	Th	6-9p	\$125	Bristow	
MAT Update	9/25	10/2	8	M	5:30-9:30p	\$20	Sapulpa	
MAT Update	10/23	10/30	8	M	5:30-9:30p	\$20	Sapulpa	
MAT Update	11/20	11/27	8	M	5:30-9:30p	\$20	Sapulpa	
Math for Health Occupations	9/11	10/18	36	M/W	6-9p	\$99	Sapulpa	
Medication Administration Technician	9/11	10/2	15	M	5:30-9:30p	\$40	Sapulpa	
Medication Administration Technician	10/9	10/30	16	M	5:30-9:30p	\$40	Sapulpa	
Medication Administration Technician	11/6	11/27	16	M	5:30-9:30p	\$40	Sapulpa	
Phlebotomy	8/28	10/18	54	M/W	6-9p	\$185	Sapulpa	
Phlebotomy	9/12	11/14	54	T/Th	6-9p	\$185	Drumright	
Phlebotomy	10/30	12/18	54	M/W	6-9p	\$185	Sapulpa	

PUBLIC SAFETY, LAW ENFORCEMENT, SECURITY & CORRECTIONS								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
Driver Safety	9/12	9/14	6	T/Th	6-9p	\$10	Bristow	
Driver Safety	9/19	9/21	6	T/Th	6-9p	\$10	Hominy	
Driver Safety	9/26	9/28	6	T/Th	6-9p	\$10	Drumright	
Jailers School	10/16	10/18	24	M/T/W	8a-5p	\$35	Drumright	
Private Investigator, Phase III	11/7	11/30	36	T/W/Th	5:30-9:30p	\$75	Sapulpa	
Unarmed Security, Phases I & II	9/5	9/27	40	T/W/Th	5:30-9:30p	\$80	Sapulpa	
Unarmed Security, Phases I & II	10/3	10/25	40	T/W/Th	5:30-9:30p	\$80	Sapulpa	

SPECIAL INTEREST								
Class Name	Start	End	Hours	Days	Times	Tuition	Location	
Cake Decorating	9/25	11/27	30	M	6-9p	\$60	Sapulpa	
Floral Design	9/14	11/16	30	Th	6-9p	\$60	Sapulpa	
Photography 35mm + Photo Sessions	9/14	12/7	36	Th	6-9p	\$72	Sapulpa	
Photography 35mm	9/19	10/24	18	T	6-9p	\$49	Bristow	
Small Engine Repair	10/2	11/1	30	M/W	6-9p	\$80	Drumright	
Small Engine Repair	10/17	11/16	30	T/Th	6-9p	\$80	Sapulpa	
New Simply Creative Saturday	10/14	10/14	8	Sat	8a-4p	\$45	Drumright	
New Swedish Massage - Advanced	9/18	9/27	12	M/W	6-9p	\$60	Drumright	
Swedish Massage - Beginning	10/9	10/11	8	M/W	5-9p	\$45	Drumright	
Quiltmaking, Beginning	9/19	10/10	12	Th	6-9p	\$35	Bristow	
Quiltmaking, Beginning	10/5	10/26	12	Th	6-9p	\$35	Drumright	
New Quiltmaking (Pillow & Trivet Patterns)	8/29	9/14	18	T/Th	6-9p	\$50	Sapulpa	
New Quilting (Christmas Stockings)	11/6	11/15	12	M/W	6-9p	\$35	Sapulpa	
Special Interest Holiday - (Bring a friend for 1/2 off. Applies only to classes below.)								
Bag It! (Decorating Gift Bags)	10/2	10/4	6	M/W	6-9p	\$30	Sapulpa	
Creative Garnishing	11/1	11/1	3	W	6-9p	\$15	Sapulpa	
Decorating with Candles	11/13	11/13	3	M	6-9p	\$15	Sapulpa	
Gift Baskets	11/6	11/8	6	M/W	6-9p	\$30	Sapulpa	
Gifts from the Heart	10/12	10/12	3	Th	6-9p	\$15	Sapulpa	
How to Decorate Your Tree Like a Pro	11/20	11/20	3	M	6-9p	\$15	Sapulpa	
Let's Wrap Presents	11/15	11/15	3	W	6-9p	\$15	Sapulpa	
Tablescapes	10/16	10/18	6	M/W	6-9p	\$30	Sapulpa	
Wreaths, Wreaths, Wreaths	10/23	10/30	9	M/W	6-9p	\$45	Sapulpa	

Fall 2006

Business Development

Our Business Development Center provides training and consulting solutions to develop stronger business organizations. Strong organizations create jobs and opportunities that drive economic development and improve the quality of life.

Our consultants assist companies in agriculture business, customized training, human resources, safety, business and marketing plans, financial packaging, economic development, business projections, operations set up, risk management and much more.

* Indicates College Credit

Coming Fall 2006!
Physical Therapy Aide
Call for details.

* Get college credit at Central Tech! Find out how.

Central Tech also offers nearly 30 full time programs for adults and high school juniors and seniors. Students can earn up to 44 hours of * college credit in some programs.

Tuition does NOT include books & supplies.

Central Tech